

1. TITLE OF THE CERTIFICATE (ES)

Certificado de Profesionalidad de nivel 1 en
AFDA0511 OPERACIONES AUXILIARES EN LA ORGANIZACIÓN DE ACTIVIDADES Y
FUNCIONAMIENTO DE INSTALACIONES DEPORTIVAS

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Professional Certificate Level 1 in
AFDA0511 AUXILIARY OPERATIONS IN THE ORGANIZATION OF ACTIVITIES AND
FUNCTIONING OF SPORT FACILITIES
(This translation has no legal status)

3. PROFILE OF SKILLS AND COMPETENCES

The holder of this certificate will have acquired the **general competence** to carry out auxiliary operations in organization and usual functioning of sport facilities, according to the instructions established in the reference programming and in quality and safety conditions, always using friendly manners that permit the participation and satisfaction of all kinds of users. This general competence is divided into the following **skills units** (UC):

- Carry out auxiliary operations of access and traffic control in the sports facility and assist users (UC1631_1).
- Carry out operational assistance to sports instructors during the development of their activities in the sports facilities (UC1632_1).
- Carry out preventive measures to improve security in the sports facility and initiate first-aid assistance in case of emergency (UC1633_1).

The professional skills are acquired through the **learning outcomes** defined within the related Training Modules (MF):

- Assistance to users and access control at sports facilities (MF1631_1).
- Assistance to sport instructors in the organization of spaces, activities and material at sports facilities (MF1632_1).
- Safety preventive operations in sport facilities, and first-aid assistance in case of emergency (MF1633_1).
- Practical training at the workplace in auxiliary operations in the organization of activities and functioning of sport facilities (MP0444)

(See legal basis for all learning outcomes information acquired by the holder of this Certificate in each MF).

As a reference, the learning outcomes include in the Practical training that complete and reinforce the learning outcomes acquired in the other training modules, are:

- Collaborate in the analysis of systems of accessibility and removal of architectural barriers in a sport facility for users with limited personal autonomy.
- Collaborate in carrying out operations of charge and payment, identifying the requirements of the operations, issuers and recipients, and the amounts and calculations.
- Apply technical assistance to users of the facility, following the guidelines of the organization, helping in control access, circulation and evacuation of the sports facility, attending users in the incidents that may occur.
- Collaborate with the sports technician in the development of his/her activities.
- Perform basic tasks in the organization and development and events in sport facilities.
- Participate in preventive actions to create a safe working environment and help in emergency situations by attending technical specialists.
- Participate in the company's working processes, following the rules and instructions established at the workplace.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE

The holder of this certificate may work in public facilities as well as in private facilities, in the sector of sports, leisure and free time and tourism. The most relevant occupations and work positions are:

- Control assistant in sports facilities.
- Ticket sellers.
- Users' assistant in sports facilities.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the national/regional authority providing accreditation/recognition of the certificate

The Ministry of Employment and Social Security or the corresponding autonomous regional administration within the scope of its competence, in the name of the King. The certificate is valid throughout Spain.

Level of the certificate

The Professional Certificate Level 1 of the National Repertoire of Professional Certificates corresponds to level 2 of the International Standard Classification of Education (ISCED-P 2011).

The European Qualification Framework (EQF) level:

Grading scale/Pass requirements

The grading scale and pass level of the training modules are expressed on a scale of 0 to 10. The minimum score for a pass is 5 in every training module including a pass in the practical training at the workplace module.

The grading system is as follows:

- FAIL: 0 to 4.9
- PASS-SATISFACTORY: 5 to 6.9
- PASS-GOOD: 7 to 8.9
- PASS-EXCELLENT: 9 to 10

Access to next level of education/training

This Professional Certificate Level 1 gives access to Professional Certificate Level 2 within the same professional area and family.

For validation purposes, the educational authorities will recognise the professional module or modules of the VET diplomas corresponding to the skills units included in the training modules of this certificate.

Legal basis

Royal Decree 611/2013 of August 2nd, by which two professional certificates from the professional family Physical and sport activities included in the National Repertoire of professional certificates are established, and the professional certificates established as appendixes II and III from the Royal Decree 711/2011 of May 20th are updated (Appendix I, Code: AFDA0511)

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

This certificate may be acquired by:

1. Training: Completion with a pass grade of the face-to-face or online training programme.
2. Recognition of the professional skills acquired through professional experience or non-formal training (prior learning): Completion of a process of skills evaluation and accreditation in all the skills units making up the professional certificate.
3. Dual training: Completion of a training and apprenticeship contract, which may range from 1 year (or 6 months, if stipulated as such in the collective agreement) to 3 years, during which effective working time is combined with time dedicated to training under the training programme for the professional certificate.

The training method (number 1 above) requires successful completion of the training modules and the practical training at the workplace:

Description of vocational training received	Percentage of total programme (%)	Duration (hours)
Training modules	69	180
Practical training at the workplace	31	80
Total duration of training leading to the certificate		260

Entry/access requirements:

- No entry requirements

Additional information: Professional certificates are instruments for official accreditation of the professional qualifications in the National Catalogue of Professional Qualifications for all economic activities, within the scope of the labour administration. The National Repertoire of Professional Certificates is divided into three qualification levels (Level 1, Level 2 and Level 3), and by sectors into 26 professional families and 102 professional areas. More information is available at: www.sepe.es

National Europass Centre: www.sepie.es

(*) **Explanatory note:** This document is designed to provide additional information about the specified certificate, but has no legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates; and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://europass.cedefop.eu.int>

Information on Professional Certificates of the Map of Qualifications and Vocational Training in Spain

