

1. TITLE OF THE CERTIFICATE (ES)

**Certificado de Profesionalidad de nivel 2 en
HOTU0109 ALOJAMIENTO RURAL**

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Professional Certificate Level 2 in
HOTU0109 RURAL ACCOMMODATION
(This translation has no legal status)**

3. PROFILE OF SKILLS AND COMPETENCES

The holder of this certificate will have acquired the **general competence** to manage and promote rural accommodations and hostage services, in a way that economic and quality objectives are achieved, providing basic services of accommodation, restaurant and local information and ensuring that facilities work while respecting safety & health and environmental protection regulations and good practices. This general competence is divided into the following **skill units** (UC):

- Manage and commercialize common services in rural accommodations (UC1042_2)
- Manage and carry out reception services in rural and/or natural environmental accommodations (UC1043_2).
- Prepare and serve breakfasts, simple culinary offers and typical local courses (UC1044_2).
- Ensure the proper maintenance and conditions of use of spaces, facilities and resources in rural accommodations (UC1045_2).
- Act in accordance with health & safety and environmental protection regulations in hospitality services (UC0711_2).

The professional skills are acquired through the **learning outcomes** defined within the related Training Modules (MF):

- Management and marketing of rural accommodations (MF1042_2).
- Reception and customer service in rural and/or natural environments accommodations (MF1043_2).
- Restaurant services in rural and/or natural environments accommodations (MF1044_2).
- Maintenance and cleaning in rural accommodations. (MF1045_2).
- Safety & health and environmental protection in hospitality services (MF0711_2).
- Practical training at the workplace in rural accommodation (MP0143)

(See legal basis for all learning outcomes information acquired by the holder of this Certificate in each MF).

As a reference the learning outcomes include in the Practical training at the workplace that complete and reinforce the learning outcomes acquired in the other training modules, are:

- Participate in implementing and setup of proposals for adapting rural accommodation as tourist accommodation, using real model projects, taking into account viability when considering its design, refurbishment and decoration.
- Take part in the processes of furniture and fittings purchasing, as well as provision of supplies and internal monitoring of resources needed for the start up of a rural accommodation.
- Participate in the reservation and reception activities in rural accommodations, in accordance with the workplace instructions, as well as the process of invoicing and payment of services.
- Take part in the company's working processes, following the rules and instructions established at the workplace.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE

The holder of this certificate may work in the hospitality sector and specifically in the sub-sector of tourist accommodation in rural environments but may also work in sectors such as education or social services, which include certain types of non-tourist rural accommodation. The most pertinent occupations and positions are:

- Manager of rural accommodations.
- Rural hostel employee.

The holder of this Certificate has received the training that fulfills the skills requirements for food handling.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the national/regional authority providing accreditation/recognition of the certificate

The Ministry of Employment and Social Security or the corresponding autonomous regional administration within the scope of its competence, in the name of the King. The certificate is valid throughout Spain.

Level of the certificate

The Professional Certificate Level 2 of the National Repertoire of Professional Certificates corresponds to level 3 of the International Standard Classification of Education (ISCED-P 2011).

The European Qualification Framework (EQF) level:

Grading scale/Pass requirements

The grading scale and pass level of the training modules are expressed on a scale of 0 to 10. The minimum score for a pass is 5 in every training module including a pass in the practical training at the workplace module.

The grading system is as follows:

- FAIL: 0 to 4.9
- PASS-SATISFACTORY: 5 to 6.9
- PASS-GOOD: 7 to 8.9
- PASS-EXCELLENT: 9 to 10

Access to next level of education/training

This Professional Certificate Level 2 gives access to Professional Certificate Level 3 within the same professional area and family.

For validation purposes, the educational authorities will recognise the professional module or modules of the VET diplomas corresponding to the skills units included in the training modules of this certificate.

Legal basis

Royal Decree 685/2011 of May 13th, establishing six professional certificates in the professional family Hospitality and Tourism, which are included in the National Repertoire of Professional Certificates, and updating the professional certificates established as Appendix III of Royal Decree 1376/2008 of August 1st, and the professional certificates established under Royal Decree 1256/2009 of 24 July. (Appendix III, Code: HOU0109)

Amended by Royal Decree 619/2013 of August 2nd, establishing two professional certificates in the professional family Hospitality and Tourism, which are included in the National Repertoire of Professional Certificates, and updating the professional certificates established as Appendices I, II, III, IV, V, VI, VII, VIII, IX and X of Royal Decree 1376/2008 of August 1st, as Appendices I and II of Royal Decree 1256/2009 of 24 July, amended by Royal Decree 685/2011 of May 13th, and as Appendices II, III and V of Royal Decree 685/2011 of May 13th.

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

This certificate may be acquired by:

1. Training: Completion with a pass grade of the face-to-face or online training programme.
2. Recognition of the professional skills acquired through professional experience or non-formal training (prior learning): Completion of a process of skills evaluation and accreditation in all the skills units making up the professional certificate.
3. Dual training: Completion of a training and apprenticeship contract, which may range from 1 year (or 6 months, if stipulated as such in the collective agreement) to 3 years, during which effective working time is combined with time dedicated to training under the training programme for the professional certificate.

The training method (number 1 above) requires successful completion of the training modules and the practical training at the workplace:

Description of vocational training received	Percentage of total programme (%)	Duration (hours)
Training modules	93	540
Practical training at the workplace	7	40
Total duration of training leading to the certificate		580

Entry/access requirements:

- Compulsory Secondary Education Diploma (Lower secondary education); or
- Professional Certificate Level 1 in the same professional area.
- If neither of the above or higher certifications are held, a pass in the key skills tests.

Additional information: Professional certificates are instruments for official accreditation of the professional qualifications in the National Catalogue of Professional Qualifications for all economic activities, within the scope of the labour administration. The National Repertoire of Professional Certificates is divided into three qualification levels (Level 1, Level 2 and Level 3), and by sectors into 26 professional families and 102 professional areas. More information is available at: www.sepe.es

National Europass Centre: www.sepie.es

(*) Explanatory note: This document is designed to provide additional information about the specified certificate, but has no legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates; and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://europass.cedefop.eu.int>

Information on Professional Certificates of the Map of Qualifications and Vocational Training in Spain

