

1. TITLE OF THE CERTIFICATE (ES)

**Certificado de Profesionalidad de nivel 3 en
SEAD0311 GESTIÓN Y COORDINACIÓN EN PROTECCIÓN CIVIL Y EMERGENCIAS**

2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

**Professional Certificate Level 3 in
SEAD0311 MANAGEMENT AND COORDINATION OF CIVIL PROTECTION AND EMERGENCIAS
(This translation has no legal status)**

3. PROFILE OF SKILLS AND COMPETENCES

The holder of this certificate will have acquired the **general competence** to manage and coordinate activities related to planning, prevention, planning, intervention and restoration of civil protection, within the assigned responsibility of people and property protection in situations of risk, natural disasters or catastrophes. This general competence is divided into the following **skills units** (UC):

- Plan civil protection and emergency interventions within the area of responsibility assigned and take part in others of a higher level (UC1751_3).
- Take part in the preparation of a risks catalogue and risks research in public and private institutions in the area of responsibility assigned (UC1752_3).
- Promote and propose preventive and self-protection measures for companies and individuals with regard to civil protection and emergencies, within the area of responsibility assigned (UC1753_3).
- Take part in civil protection interventions and emergencies included in civil protection plans during the course of the emergency (UC1754_3).
- Participate in activities related to the restoration of areas affected by catastrophes within the assigned responsibility (UC1755_3).

The professional skills are acquired through the **learning outcomes** defined within the related Training Modules (MF):

- Civil protection planning (MF1751_3).
- Risks related to civil protection and emergencies (MF1752_3).
- Risk prevention in civil protection (MF1753_3).
- Operational intervention in emergencies (MF1754_3).
- Restoration of basic services in catastrophe situations (MF1755_3).
- Practical training at the workplace in Management and coordination in civil protection and emergencies (MP0490).

(See legal basis for all learning outcomes information acquired by the holder of this Certificate in each MF).

As a reference the learning outcomes include in the Practical training at the workplace that complete and reinforce the learning outcomes acquired in the other training modules, are:

- Participate in the organisation and development of exercises and simulations, verifying and checking the efficiency of the civil protection and emergency plans.
- Participate in the preparation of information, dissemination and drill training actions.
- Identify the information that is relevant for emergencies from a Coordination Centre.
- Observe the methodology for information provision about the development of the emergency to the Coordination Centre (*Advanced Position Team*) and viceversa, collaborating on the tasks assigned.
- Analyse emergency situations in the area of civil defence, selecting the most important information by listening to the calls made to an emergency service.
- Take part in the company's working processes, following the rules and instructions established at the workplace.

4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE

The holder of this certificate may work in the service sector and/or civil protection departments in public administrations as well as centres and institutions dedicated to activities that may give rise to situations of emergency.

The most pertinent occupations and positions are:

- Civil protection technician.
- Civil protection technical manager.
- Civil protection coordinator.
- Civil protection and emergency technical manager.
- Civil protection and emergency coordinator.

5. OFFICIAL BASIS OF THE CERTIFICATE

Name and status of the national/regional authority providing accreditation/recognition of the certificate

The Ministry of Employment and Social Security or the corresponding autonomous regional administration within the scope of its competence, in the name of the King. The certificate is valid throughout Spain.

Level of the certificate

The Professional Certificate Level 3 of the National Repertoire of Professional Certificates corresponds to level 4 of the International Standard Classification of Education (ISCED-P 2011).

The European Qualification Framework (EQF) level:

Grading scale/Pass requirements

The grading scale and pass level of the training modules are expressed on a scale of 0 to 10. The minimum score for a pass is 5 in every training module including a pass in the practical training at the workplace module.

The grading system is as follows:

- FAIL: 0 to 4.9
- PASS-SATISFACTORY: 5 to 6.9
- PASS-GOOD: 7 to 8.9
- PASS-EXCELLENT: 9 to 10

Access to next level of education/training

This Professional Certificate Level 3 gives access to Professional Certificate Level 3 within the same professional area and family.

For validation purposes, the educational authorities will recognise the professional module or modules of the VET diplomas corresponding to the skills units included in the training modules of this certificate.

Legal basis

Royal Decree 624/2013 of 2 August, establishing eight professional certificates in the professional family Security and Environment, which are included in the National Repertoire of Professional Certificates and update the professional certificates established in Appendix I of Royal Decree 1377/2011 of 28 August, and in Appendices I and II of Royal Decree 1536/2011 of 31 October. (Appendix V, Code: SEAD0311)

6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

This certificate may be acquired by:

1. Training: Completion with a pass grade of the face-to-face or online training programme.
2. Recognition of the professional skills acquired through professional experience or non-formal training (prior learning): Completion of a process of skills evaluation and accreditation in all the skills units making up the professional certificate.
3. Dual training: Completion of a training and apprenticeship contract, which may range from 1 year (or 6 months, if stipulated as such in the collective agreement) to 3 years, during which effective working time is combined with time dedicated to training under the training programme for the professional certificate.

The training method (number 1 above) requires successful completion of the training modules and the practical training

at the workplace:		
Description of vocational training received	Percentage of total programme (%)	Duration (hours)
Training modules	87	540
Practical training at the workplace	13	80
Total duration of training leading to the certificate		620
<p>Entry/access requirements:</p> <ul style="list-style-type: none"> - <i>Bachiller</i> Diploma (upper secondary education); or - Professional Certificate Level 2 in the same professional area. - If neither of the above or higher certifications are held, a pass in the key skills tests. <p>Additional information: Professional certificates are instruments for official accreditation of the professional qualifications in the National Catalogue of Professional Qualifications for all economic activities, within the scope of the labour administration. The National Repertoire of Professional Certificates is divided into three qualification levels (Level 1, Level 2 and Level 3), and by sectors into 26 professional families and 102 professional areas. More information is available at: www.sepe.es</p> <p>National Europass Centre: www.oapee.es</p>		

(*) **Explanatory note:** This document is designed to provide additional information about the specified certificate, but has no legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates; and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://europass.cedefop.eu.int>

Information on Professional Certificates of the Map of Qualifications and Vocational Training in Spain

