

## 1. TITLE OF THE CERTIFICATE (ES)

Certificado de Profesionalidad de nivel 3 en  
SSCE0109 INFORMACIÓN JUVENIL

## 2. TRANSLATED TITLE OF THE CERTIFICATE (EN)

Professional Certificate Level 3 in  
SSCE0109 YOUTH INFORMATION SERVICES  
(This translation has no legal status)

## 3. PROFILE OF SKILLS AND COMPETENCES

The holder of this certificate will have acquired the **general competence** to organise and manage youth information services, responding to the interests and needs of this sector of the population, and informing, orienting, promoting information and socio-educational activities within the framework of non-formal education aimed at ensuring effective equality of opportunities and the integrated development of young people as citizens within the context of a democratic society. This general competence is divided into the following **skills units** (UC):

- Organise and manage information services of interest for young people (UC1874\_3).
- Organise and manage information promotion services for young people (UC1875\_3).
- Act, support and assist in the creation and development of the network of grass-roots associations (UC1023\_3).
- Organise socio-educational actions aimed at young people within the framework of non-formal education (UC1876\_3).

The professional skills are acquired through the **learning outcomes** defined within the related Training Modules (MF):

- Organisation and management of information services of interest to young people (MF1874\_3).
- Organisation and management of information promotion services for young people (MF1875\_3).
- Promotion and support of associations (MF1023\_3).
- Organisation of socio-educational actions aimed at young people within the framework of non-formal education (MF1876\_3).
- Practical training at the workplace in monitoring of youth information services (MP0245)

(See legal basis for all learning outcomes information acquired by the holder of this Certificate in each MF).

As a reference the learning outcomes include in the Practical training at the workplace that complete and reinforce the learning outcomes acquired in the other training modules, are:

- Analyse the activities required to organise and manage a Youth Information Service (SIJ).
- Collaborate on the management of information for use in a Youth Information Service.
- Identify the actions that allow the establishment of contact and cooperation with other Youth Information Services.
- Collaborate in a process of responding to requests for information by young people.
- Take part in the preparation and implementation of an information campaign.
- Accompany and support the network of grass-roots associations in the area.
- Collaborate on the development of educational activities in the non-formal area.
- Take part in the company's working processes, following the rules and instructions established at the workplace.

#### 4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THIS CERTIFICATE

The holder of this certificate may work in the sector of youth information in organisations such as: centres coordinating Youth Information Services; youth information centres (local, provincial, county, inter-municipal, State); youth information offices; youth information points; youth information "antennas"; youth information units; youth information advisors; OFAP army personnel support centres; university information and guidance centres; youth advisors; youth associations; organisations providing services to young people; offices supporting youth emancipation; centres for minors; reform and protection centres; detention centres; educational centres, etc.

The most pertinent occupations and positions are:

- Youth information provider.

#### 5. OFFICIAL BASIS OF THE CERTIFICATE

##### **Name and status of the national/regional authority providing accreditation/recognition of the certificate**

The Ministry of Employment and Social Security or the corresponding autonomous regional administration within the scope of its competence, in the name of the King. The certificate is valid throughout Spain.

##### **Level of the certificate**

The Professional Certificate Level 3 of the National Repertoire of Professional Certificates corresponds to level 4 of the International Standard Classification of Education (ISCED-P 2011).

The European Qualification Framework (EQF) level:

##### **Grading scale/Pass requirements**

The grading scale and pass level of the training modules are expressed on a scale of 0 to 10. The minimum score for a pass is 5 in every training module including a pass in the practical training at the workplace module.

The grading system is as follows:

- FAIL: 0 to 4.9
- PASS-SATISFACTORY: 5 to 6.9
- PASS-GOOD: 7 to 8.9
- PASS-EXCELLENT: 9 to 10

##### **Access to next level of education/training**

This Professional Certificate Level 3 gives access to Professional Certificate Level 3 within the same professional area and family.

For validation purposes, the educational authorities will recognise the professional module or modules of the VET diplomas corresponding to the skills units included in the training modules of this certificate.

##### **Legal basis**

Royal Decree 1537/2011 of 31 October, establishing two professional certificates in the professional family Sociocultural and Community Services, which are included in the National Repertoire of Professional Certificates. (Appendix II, Code: SSCE0109)

## 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE

This certificate may be acquired by:

1. Training: Completion with a pass grade of the face-to-face or online training programme.
2. Recognition of the professional skills acquired through professional experience or non-formal training (prior learning): Completion of a process of skills evaluation and accreditation in all the skills units making up the professional certificate.
3. Dual training: Completion of a training and apprenticeship contract, which may range from 1 year (or 6 months, if stipulated as such in the collective agreement) to 3 years, during which effective working time is combined with time dedicated to training under the training programme for the professional certificate.

The training method (number 1 above) requires successful completion of the training modules and the practical training at the workplace:

Description of vocational training received	Percentage of total programme (%)	Duration (hours)
Training modules	75	360
Practical training at the workplace	25	120
<b>Total duration of training leading to the certificate</b>		<b>480</b>

### Entry/access requirements:

- *Bachiller* Diploma (upper secondary education); or
- Professional Certificate Level 2 in the same professional area.
- If neither of the above or higher certifications are held, a pass in the key skills tests.

**Additional information:** Professional certificates are instruments for official accreditation of the professional qualifications in the National Catalogue of Professional Qualifications for all economic activities, within the scope of the labour administration. The National Repertoire of Professional Certificates is divided into three qualification levels (Level 1, Level 2 and Level 3), and by sectors into 26 professional families and 102 professional areas. More information is available at: [www.sepe.es](http://www.sepe.es)

National Europass Centre: [www.oapee.es](http://www.oapee.es)

(\*) **Explanatory note:** This document is designed to provide additional information about the specified certificate, but has no legal status in itself. The format of the description is based on the following texts: Council Resolution 93/C 49/01 of 3 December 1992 on the transparency of qualifications; Council Resolution 96/C 224/04 of 15 July 1996 on the transparency of vocational training certificates; and Recommendation 2001/613/EC of the European Parliament and of the Council of 10 July 2001 on mobility within the Community for students, persons undergoing training, volunteers, teachers and trainers.

More information is available at: <http://europass.cedefop.eu.int>

## Information on Professional Certificates of the Map of Qualifications and Vocational Training in Spain

